

COPYRIGHT AND FAIR USE GUIDELINES FOR MULTIMEDIA

MOTION MEDIA

Up to 10 percent of the total or three minutes, whichever is less



TEXT MATERIAL

Up to 10 percent of the total or 1,000 words, whichever is less

An entire poem of less than 250 words may be used, but no more than three poems by one poet or five poems by different authors in an anthology. For poems exceeding 250 words, 250 words should be used but no more than three excerpts from one poet or five excerpts from different poets in the same work

MUSIC, LYRICS, AND MUSIC VIDEO

Up to 10 percent of the work but no more than 30 seconds of the music or lyrics from an individual musical work.

ILLUSTRATIONS OR PHOTOGRAPHS

No more than five images from one artist or photographer. no more than 10% or 15 images, whichever is less, from a collection



NUMERICAL DATA SETS

Up to 10 percent or 2,500 fields or cell entries, whichever is less, from a copyrighted database or data table

COPYING OF A MULTIMEDIA PROJECT

No more than two copies may be made of a project



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